

e-ISuite Access by Role

Common access for all roles

- ◆ Login to e-ISuite
- ◆ Change own user account password in Site Only – Enterprise passwords are managed through the NESS Application Portal (NAP)

Account Manager

❖ Enterprise

- ◆ Auditing
- ◆ Add User Accounts from NAP – Privileged and Non-Privileged
- ◆ Remove a User Account from Enterprise – this does not affect the NAP account
- ◆ Manage User Account Roles – add, remove roles
- ◆ User Sessions – View logged in users; disconnect logged in users

❖ Site

- ◆ Create a new database
- ◆ Edit Database
- ◆ Copy Database
- ◆ Back-up a remote Site database
 - Manual
 - **Automatic**
- ◆ Restore a remote Site database
- ◆ Remove Database
- ◆ Merge Databases
- ◆ Create/Edit User Accounts – Privileged and Non-Privileged
- ◆ Manage User Account Roles – add, delete
- ◆ Enable/Disable User Accounts
- ◆ Import/Export User Accounts
- ◆ Reset User Account passwords

Check-in/Demob

- ◆ Common Data
- ◆ Check-in Data
- ◆ Demob Data
- ◆ Custom Reports
- ◆ Demob resources
- ◆ Incidents screen – view and select only, cannot edit incident information
- ◆ Plans Reports
- ◆ Resources – add, edit, delete, view
- ◆ Resource Inventory - Enterprise
 - View
 - Hide/Display
- ◆ Assign a resource to an incident from the Resource Inventory - Enterprise

Cost

- ◆ Common Data
- ◆ Cost Data
- ◆ Cost Reports

e-ISuite Access by Role

- ◆ Custom Reports
- ◆ Incident Costs – add, edit, delete
 - Run costs
 - Lock costs
 - Set flow down
 - Add, edit, delete Other costs
- ◆ Update Incident Cost Rates
- ◆ Resource Costs – add, edit
- ◆ Set up Accrual Accounting Codes
- ◆ Projections – create, update, delete
- ◆ Cost Groups – add, edit, delete
- ◆ Accruals
 - Run cost accruals
 - Extract cost accruals
 - Finalize cost accruals
 - View cost accruals
- ◆ Resources – add, edit, delete, view
- ◆ Resource Inventory - Enterprise
 - View
 - Hide/Display
- ◆ Assign a resource to an incident from the Resource Inventory - Enterprise

Data Steward

- ◆ Accounting Codes
- ◆ Set up Accrual Accounting Codes
- ◆ Custom Reports – view, share, delete, cannot create
- ◆ Data Transfer
- ◆ Financial Export
- ◆ Incidents – create, edit, delete
- ◆ Incident Groups – add, edit, delete (Enterprise only)
 - Add users
 - Edit users
 - Add users from a User Group
- ◆ Reference Data – incidents
- ◆ ROSS Import – upload ROSS files, import ROSS files
- ◆ User Groups – Enterprise only
 - Add users
 - Edit users
 - Add User Group to Incident or Group

Geographic Rates Manager - Enterprise

- ◆ Geographic Cost rates

Global Reference Data Manager - Enterprise

- ◆ Global Cost rates
- ◆ Geographic Cost rates
- ◆ Global Reference Data

e-ISuite Access by Role

- ◆ Import ROSS Resource files to the Resource Inventory
 - Import
 - Re-Import
 - Upload import file

Help Desk

- ◆ Decrypt Database passwords
- ◆ Allow Account Manager Reset
- ◆ Generate Site Access Key

IAP

- ◆ Custom Reports
- ◆ IAP – create, edit, delete, copy
- ◆ Set up IAP form defaults
 - Templates
 - Master Frequency List
 - Settings
- ◆ Generate/update IAP forms
- ◆ Incident Resources – View only
- ◆ Add or delete external .pdf forms

Time

- ◆ Common Data
- ◆ Custom Reports
- ◆ Time Reports
 - OF-288 invoices
 - OF-286 invoices
 - Other time reports
- ◆ Incident Resources – add, edit, delete
- ◆ Resource Inventory - Enterprise
 - View
 - Hide/Display
- ◆ Assign a resource to an incident from the Resource Inventory - Enterprise
- ◆ Time Data – add, edit delete
 - Time worked
 - Adjustments
- ◆ Contractor Data – add, edit delete
- ◆ Agreement Data – add edit, delete
- ◆ Admin Payment Office – add, edit delete non-Standard data only

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